

EASTERN IDAHO PUBLIC HEALTH DISTRICT

Checklist of items needed for review and approval for new and remodeled food service establishments and change of ownership.

NEW ESTABLISHMENT -- REMODELED ESTABLISHMENTS

- ___ A completely filled out permit application and paid fee.
- ___ A completed Plan and Specification Review checklist and plan review fee paid.
- ___ A floor plan sketch or blueprint of the proposed food equipment layout, plumbing, lighting, and restrooms.
- ___ A list of equipment with make and model numbers. Please include all new and used equipment that you propose for your establishment. Used equipment must be approved by Eastern Idaho Public Health District, prior to purchase, to verify compliance with the requirements of the Idaho Food Code.
- ___ A copy of the proposed menu.
- ___ Approval of beer/alcohol licenses will not be given to the County prior to completion of the pre-opening inspection, payment of the fee, and issuance of a food service license.
- ___ A pre-opening inspection prior to issuance of a food service license. The pre-opening inspection will be followed by the first regular inspection within sixty (60) days.
- ___ A minimum 24 hour advance notice prior to the pre-opening inspection must be given to Eastern Idaho Public Health District.

CHANGE OF OWNERSHIP (If no remodeling)

- ___ A permit application (filled out completely) and fee paid.
- ___ A copy of the proposed menu.
- ___ Schedule a pre-opening inspection prior to opening. (Minimum 24 hour advance notice required.)

I have read and understand the above.

Name

Date

Name of Proposed Food Establishment

BONNEVILLE 1250 Hollipark Idaho Falls ID 83401 208-523-5382 FAX: 208-528-0857	CUSTER/LEMHI 801 Monroe Salmon ID 83467-0280 208-756-2122 FAX: 208-756-6600	FREMONT/CLARK 45 S 2nd W St Anthony, ID 83445 208-624-7585 FAX: 208-624-0954	TETON 820 Valley Centre Dr. Driggs ID 83422 208-354-2220 FAX: 208-354-2224	JEFFERSON 380 Community Ln Rigby ID 83442-0508 208-745-7297 FAX: 208-745-8151	MADISON 314 N 3rd E Rexburg ID 83440 208-356-3239 FAX: 208-356-4496
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