

# REGION 7 BEHAVIORAL HEALTH BOARD

## MINUTES

NOVEMBER 20, 2015

11:30 AM - 1:00 PM

STATE OFFICE BUILDING, 150 SHOUP AVE

<b>BOARD MEMBER ATTENDEES</b>	<b>Name</b>	<input checked="" type="checkbox"/>	<b>Name</b>	<input type="checkbox"/>	<b>Name</b>	<input type="checkbox"/>
	Capt. Sam Hulse, Chair	<input checked="" type="checkbox"/>	Lisa Bell	<input type="checkbox"/>	Tracey Sessions	<input type="checkbox"/>
	Janet Goodliffe, Vice Chair	<input checked="" type="checkbox"/>	Darin Burrell	<input checked="" type="checkbox"/>	Todd Smith	<input type="checkbox"/>
	Randy Rodriguez, Treasurer	<input checked="" type="checkbox"/>	Roger Christensen	<input checked="" type="checkbox"/>	Gayle Snowden	<input checked="" type="checkbox"/>
	Sandra Baiocco, Secretary	<input type="checkbox"/>	Brian Farnsworth	<input type="checkbox"/>	Elaine Sullivan	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	Lisa Koller	<input checked="" type="checkbox"/>	John Tanner	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	Shawn LaPray	<input checked="" type="checkbox"/>	Hon. Joel Tingey	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	Stephen Malley	<input checked="" type="checkbox"/>	Lynne Trauntvein	<input type="checkbox"/>
		<input type="checkbox"/>	Teriann Parker	<input checked="" type="checkbox"/>	Russ Wheatley	<input type="checkbox"/>
		<input type="checkbox"/>	Rebecca Perrenoud	<input type="checkbox"/>	VACANT	<input type="checkbox"/>
<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>	
<b>NOTES</b>	By Phone: Darin Burrell Excused: Tracey Sessions					
<b>OTHER ATTENDEES</b>	John Hathaway, Geri Rackow, Holly Allen, Emily Tonks, Martha Tanner, Paul Roberts, Robert Sidwell, Shawna Tobin, Randy Parker, Travis Stephens, Doug Hulett By Phone: Dione Chatel, Jennifer Fishman, and Kate Taylor					

### AGENDA TOPICS

#### WELCOME, INTRODUCTIONS, & ROLL CALL

SAM HULSE, CHAIRMAN

Sam Hulse called the meeting to order at 11:35 am.  
Introductions were made of those in attendance for the new EIPH support staff.  
Roll Call completed.  
Excused Board Members: Tracey Sessions

#### ADDITIONAL AGENDA ITEMS/AMENDMENTS

SAM HULSE

Call for additional agenda items. Janet Goodliffe requested a report on the grant submitted by the CMH sub-committee. Teriann Parker plans to report.

#### APPROVAL OF MINUTES

SAM HULSE

<b>DISCUSSION</b>	The board reviewed the minutes from the October 16, 2015 meeting.
<b>MOTIONS</b>	Janet Goodliffe motioned to approve the minutes as prepared. Judge Tingey seconded the motion.
<b>CONCLUSIONS</b>	Motion Passed with all present board members voting for the motion.

#### REVIEW OF OPEN MEETING LAW BASIC REQUIREMENTS

EMILY TONKS

<b>DISCUSSION</b>	Review completed of the Idaho Open Meeting Law based on the checklist provided in the Idaho Open Meeting Law Manual for regular meetings.
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#### MISSION AND VISION STATEMENTS

RANDY RODRIQUEZ

<b>DISCUSSION</b>	The mission statement is now included on the agenda. It was put to the board to consider options for a vision statement as it is a requirement of the readiness application. Randy Rodriguez provided six possible options. The board discussed what the vision statement should be comprised of as a concise statement that will be a guide for where the board is going in its mission. Option 4 was considered, as was combining options 3 and 4. There was concern with the terminology and the audience not knowing that the term behavioral health encompasses both mental health and substance abuse. Possible option to include definition on website.
<b>MOTIONS</b>	Chip Snowden motioned to combine options 3 and 4 together to make the vision statement. Shawn LaPray seconded the motion. Motion Passed with all present board members voting for the motion.
<b>CONCLUSIONS</b>	Vision statement: To be a valued partner that promotes the health and quality of life for our communities and its members. To provide leadership and devotion of resources that focuses on prevention, treatment, recovery, and overall wellbeing of people with behavioral health problems.

**READINESS APPLICATION**

RANDY RODRIQUEZ & GERI RACKOW

<b>DISCUSSION</b>	The requirements of the readiness application were briefly reviewed. Section 1 will be completed by a board member and Section 2 will be completed by the director of EIPH. Section 1: #3 – There is not currently a policy in place for new board member orientation/policy. This needs to be created and be simple in its design. Section 2: #4 – EIPH is not providing the services listed. A statement will be included with the application stating this.		
<b>MOTIONS</b>	No motions made on this agenda item.		
<b>CONCLUSIONS</b>	The readiness application will be prepared to be presented at the next board meeting for acceptance.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Come up with orientation policy to be reviewed at the next board meeting.	Randy Rodriguez	12/18/2015	
Complete Section 1 of the readiness application for review at the next board meeting.	Randy Rodriguez	12/18/2015	
Complete Section 2 of the readiness application for review at the next board meeting.	Geri Rackow	12/18/2015	

**SUBCOMMITTEE REPORT – BYLAWS**

JOHN TANNER

<b>DISCUSSION</b>	John Tanner provided a copy of the draft changes to the by-laws to the chairman and will send out a copy to all the board members for review. Geri Rackow requested clarification be made on some points within the by-laws to provide for EIPH support staff to know what their role is.		
<b>MOTIONS</b>	Motion Tabled		
<b>CONCLUSIONS</b>	The by-laws subcommittee will continue to work on the by-laws.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
A copy of the draft changes of the by-laws will be sent out to all the board members and EIPH support staff.	John Tanner	12/4/2015	

**SUBCOMMITTEE REPORT - CMH**

TERIANN PARKER

<b>DISCUSSION</b>	The registration sign-in sheets from the May 7, 2015 Children’s Mental Health Awareness Event were provided to the board as requested. Highlights from the November Idaho Behavioral Health Planning Council and the agenda from the Statewide CMH Network held on November 10, 2015 were provided to the board for their information. Teriann Parker reported on the submission of the grant through Blue Cross: The submission was made on November 3, 2015. If the grant is awarded the plan is to provide targeted training to six areas in the community over a six month period. In the months following, a national speaker would be scheduled to provide training on trauma informed care. The trainings would be promoted through the media and some of the funds would be utilized to provide help to those from the rural communities to be able to attend.		
<b>MOTIONS</b>	No motions made on this agenda item.		
<b>CONCLUSIONS</b>	If the grant is awarded the “Road Trip” would provide training in: Driggs, Dubois, Arco, Salmon, Blackfoot, and Idaho Falls. The subcommittee should know by the end of December if the grant is to be awarded them.		

**BOARD MEMBERS UPDATE ON COMMUNITY ENGAGEMENT**

SAM HULSE

<b>DISCUSSION</b>	To identify community involvement, to create an inventory, and to identify needs in the community, board members are asked to please email Holly Allen of their involvement whether in their capacity as a board member or in their professional or volunteer roles. Sam Hulse reported on the upcoming Crisis Intervention training that will take place in Rexburg. Shawn LaPray reported on telehealth being rolled out into the rural communities.		
<b>MOTIONS</b>	No motions made on this agenda item.		
<b>CONCLUSIONS</b>	A spot will be held on the agenda for the board members to report on information they have from their community involvement.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Board members are to email Holly Allen with a list of their community involvement whether in their capacity as a board member or in their professional or volunteer roles.	Board Members	12/18/2015	

**NEW RBHB WEBSITE**

HOLLY ALLEN

<b>DISCUSSION</b>	Holly Allen introduced herself and her new role with the board. The new location of the Region 7 Behavioral Health		
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	Board website was pulled up for the board to view. It is live and will be a continual work in progress. An overview was completed on what is currently on the site and it was opened to the board to provide input on what they would like included. Ideas produced: educational materials, materials for the board meetings, links to resources in the community, policy about photos/media consent forms, and information about the Crisis Center and Recovery Center. Geri Rackow proposed removing the lengthy listing of resources and to provide a link to a resource directory document that would be maintained and updated by EIPH support staff. General email for inquires is a possibility and social media is viable at a future time.
<b>MOTIONS</b>	No motions made on this agenda item.
<b>CONCLUSIONS</b>	The website is live and suggestions for what to include are appreciated.

**REVIEW OF 2016 MEETING SCHEDULE**

HOLLY ALLEN

<b>DISCUSSION</b>	The dates for the 2016 board meetings were presented to continue being on the 3rd Friday of each month. There are no foreseeable issues at this time with the proposed dates.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
A yearly invite for the board meetings will be sent to all board members for the 2016 year.	Holly Allen	12/18/2015

**LOCATION OF FUTURE MEETINGS**

SAM HULSE

<b>DISCUSSION</b>	The State Office Building continues to be available for the board meetings but EIPH has a large conference room that may also be utilized. It was put to the board to consider the location of the board meeting.	
<b>MOTIONS</b>	Teriann Parker motioned to hold the December 18, 2015 board meeting at EIPH, 1250 Hollipark Drive, in the large conference room. Lisa Koller seconded the motion. Motion Passed. All voting members present, with the exception of John Tanner who voted against, voted for the motion.	
<b>CONCLUSIONS</b>	The next board meeting will take place at EIPH, after which a decision will be made on where to hold the meetings for the 2016 year.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
A map to the EIPH building will be sent out so attendees know where to go for the December meeting.	Holly Allen	12/11/2015

**AGENDA ITEMS FOR THE NEXT MEETING**

JANET GOODLIFFE

<b>DISCUSSION</b>	Janet Goodliffe requested an agenda item for the next meeting: consider having lunch again at the board meetings.
<b>MOTIONS</b>	Teriann Parker motioned to put on the agenda to discuss putting lunch back in the budget. Crista Henderson seconded the motion. Motion Passed with all present board members voting for the motion.

<b>OTHER BUSINESS</b>	Stephen Malley brought up the concern of rehab facilities being approved by the State to provide services and the difficulty in locating them on the internet. Randy Rodriguez reported that legislation has not been passed yet to require that approval. It was noted that BPA's website provides a list of treatment providers statewide.
<b>HANDOUTS / LINKS</b>	bpahealth.com
<b>MEETING ADJOURNED</b>	Motion was made, seconded, and passed to adjourn the meeting at 1:00 pm.
<b>NEXT MEETING</b>	12/18/2015 at 11:30 am at EIPH, 1250 Hollipark Drive.

These minutes were approved at a regular board meeting on the [Day #] day of [Month], [Year].

Signatures: \_\_\_\_\_  
 Sam Hulse, Chairman

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 Janet Goodliffe, Vice Chair